



Board of County Commissioners Agenda Request

10A

Agenda Item #

Requested Meeting Date: November 26, 2024

Title of Item: Adopt Resolution - County Auditor Public Hearing

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 10 Min.
Summary of Issue: <p>On November 1, 2024 long-time County Auditor, Kirk Peysar, announced his retirement. Kirk has dutifully served in this position since 1998 where he managed all statutory requirements, financial management, risk management, and elections. Due to this vacancy occurring before the end of Kirk's current term, the County Board must decide how to fill the vacancy.</p> <p>The Board has expressed interest in exploring the possibility of combining the positions of Auditor and Treasurer in an effort to streamline operations and reduce costs. Part of that conversation has included exploring the appointment of positions when a vacancy occurs.</p> <p>On November 21, 2024 the County Board directed staff to bring forth a resolution to schedule a public hearing with the intent to make the position of County Auditor appointed. This supports the succession planning efforts that began in 2019 with the creation of a CFO position to train under Kirk in an effort to transfer knowledge and maintain consistency in operations. It also supports the future intent to combine Auditor and Treasurer.</p> <p>In accordance with MN Statute section 375A.1205 a resolution must be published for two consecutive weeks and a public hearing held prior to adoption.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Adopt resolution setting a public hearing on December 17, 2024 at 5:00 p.m. to accept public comments related to the intent to make the office of County Auditor appointed.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> A potential reduction in expenses in the Auditor's Office is expected due to not back filling the CFO position.		

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED November 26, 2024

By Commissioner: xxx

20241126-xxx

NOTICE OF INTENT TO MAKE THE OFFICE OF COUNTY AUDITOR APPOINTED

WHEREAS, the current elected Auditor has submitted his notice of retirement effective December 31, 2024 creating a vacancy in the office; and

WHEREAS, Minnesota Statute section 375A.1205 provides a process for making certain county offices appointed; and

WHEREAS, the Aitkin County Board acknowledges the complex duties required of the position of County Auditor and the experience required to fulfill statutory requirements; and

WHEREAS, the Aitkin County Board of Commissioners intends to consider making the office of County Auditor appointed; and

WHEREAS, the County Board must notify the public of its intent to make certain offices appointed by publishing a resolution once each week for two consecutive weeks in the official publication of the County.

NOW THEREFORE BE IT RESOLVED, that notice is hereby given that the Aitkin County Board of Commissioners is considering the appointment of the County Auditor effective 30 days after the adoption of the Resolution making the position appointed; and

BE IT FURTHER RESOLVED, that the required notice be published in the official newspaper of Aitkin County on December 4, and December 11, 2024; and

BE IT FURTHER RESOLVED, that notice is hereby given that public comment will be heard on the intent to appoint the County Auditor at the Aitkin County Board of Commissioners meeting held on December 17, 2024 at 5:00 p.m. in the County Board Room located at 307 2nd Street NW, Aitkin, MN 56431.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 26th day of November 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 26th day of November 2024

Jessica Seibert
County Administrator